

The Town of DeWitt has an opening in the Planning and Zoning Department for a Codes Enforcement Officer or Deputy Codes Enforcement. Salary is commensurate with experience.

****Candidates must possess New York State Code Enforcement certification or the ability to obtain it within six months of hire. ****

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Good knowledge of the requirements of the local and New York State Fire Prevention and Building Code and Zoning Code.

Good knowledge of practices, principles, materials and tools used in building construction.

Good knowledge of fire prevention practices and procedures.

Good knowledge of the building trades.

Ability to inspect buildings and enforce provisions of building and fire prevention codes.

Ability to establish and maintain cooperative relationships with other public officials, with building contractors and with the general public.

Ability to read and interpret plans and specifications.

Ability to prepare written and oral reports and maintain detailed records.

SPECIAL NECESSARY REQUIREMENT:

- A. Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an associate's degree in architecture, architectural technology, building construction technology, fire protection technology or engineering; or,
- B. Two (2) years of work experience, or its part time equivalent, in the performance of building or fire inspections or code enforcement activities; or in building trades; building construction or repair; or,
- C. Four (4) years of work experience in firefighting*, two (2) years of which must have been in a supervisory capacity; or,
- D. Current certification as a New York State Code Enforcement Official. A copy of certification must be submitted with the application.

***NOTE:** Work experience in firefighting means length of time in calendar years as an active member in good standing in a fire department. This does not have to be full-time experience.

If interested, please send resume and letter of interest to Julie Mickle at jmickle@dewittny.gov